

General Members Meeting: Handover

Tuesday, May 30th | 19:00 | Café de Keyzer



Agenda Handover General Members Meeting

May 30th

19:00

Café De Keyzer

1. Opening
2. Adoption of the Agenda
3. Approval of the Minutes of the Evaluation General Members Meeting February 14th
4. Announcements
5. Handover Policy 2016-2017
6. Financial Report and Budget 2016-2017
7. Secretarial Report 2016-2017
8. Presentation Pillars of the Candidate Board
9. Presentation Lustrum Committee Policy of the Candidate Board
10. Any Other Business
11. Questions
12. Discharge Board of 2016-2017 and Installation Board of 2017-2018
13. Discharge Advisory Council of 2016-2017 and Installation Advisory Council of 2017-2018
14. Any Other Business
15. Questions
16. Closing



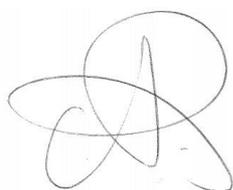
Clarissa A. van Staalduinen



Frank Ronde



Thomas R. van Amersfoort



Agathe M.S. Rialland



Esmée G. R. Ramaaker

Minutes General Members Meeting 14th of February 2017

Members Present (39):

Rianne van Staalduinen (Chairwoman), Frank Ronde (Secretary), Thom van Amersfoort (Treasurer), Gabby Rialland (Commissioner PR & Publications), Esmée Ramaaker (Commissioner Corporate Relations), Dylan Bos (Speaker of the House), Bjarn Eck, Sean Cotter Lem, Maria Sativa Baumann, Federica Fermani, Laura Moreno Vela, Adiëlla Boot, Anton Wuis, Dwayne van Haasen, Maico Papeleu, Taylan Özver, Casper de Boer, Tibor Siering, Allison Battoni, Sophia Binz, Shervin Balali, Luca Augé, Demian van der Berg, Shane van Galen, Lorenz Peh, Dragalina Vranceanu, Veerle Sonneveld, Simone Doldersum, Idsard van der Pol, Gabrielé Urbonaitytė, Anne Danker, Magnus Jørgensen, Wouter Heslinga, Benedikt Margraf, Leonard Knottnerus-Meyer, Sanna Hyötyläinen and Mara Kopp.

1. Opening

The Speaker of the House opens the GMM at 19.31

The Chairwoman gives a word of welcome.

The following proxies are given to the Speaker of the House

Karst Vriesendorp gives his proxy to Dwayne van Haasen

Maico Papeleu gives his proxy to Rianne van Staalduinen

2. Adoption of the Agenda

The Agenda is adopted

3. Approval of the Minutes of the Policy General Members Meeting October 13th

Dwayne van Haasen: Page 16: Since when is this a German Association?

The Chairwoman: This was a method of the Secretary to make sure everyone was paying attention.

Anton Wuis: Page 22: Asks if the last comment of the page can be explained better.

The Secretary: This year, a new position was introduced in the Photo Committee. Namely, the one of Video Editor. In the Policy GMM Anton Wuis said he thought this was a good idea.

Anton Wuis: General remark, look over the minutes before sending them out.

The Secretary: We will look over them better next time.

The minutes are approved

4. Announcements

Thursday February 16: Night of IR
Monday February 20: Master's Beer Tasting
Tuesday February 21: Conference Announcement Party
Thursday February 23: Career Evening

Clio is looking for committee members for ClioWelcome. You can sign up until Sunday the 19th of February by sending an email to info@clio.nl

Next to looking for committee members for ClioWelcome, Clio is also looking for a new Board. You can apply by sending in your cv and motivation to info@clio.nl before March 12th.

5. Evaluation Policy 2016-2017

GENERAL POLICY

Clio Interaction

1. Floran van Amelsfort: How many activities were there last year? So how much unburdening is there?

The Chairwoman: 67, however the Board believes that the schedule is unburdened because the weeks with more than two events are specifically targeted

2. Floran van Amelsfort: What will this extra master activity entail? Why did you decide to organise this extra event?

The Chairwoman: The extra activity will be a beer tasting on the 20th of February. We decided to create the Master Working Group partially to let them brainstorm about further inclusion of master students in Clio. They indicated that they missed an introductory activity, so that's why we have decided to organise a beer tasting

Adiella Boot: Is there a need to unburden the amount of events? Because there are fewer activities this year, does this mean there is more room for ad hoc cooperation with other initiatives. Does the Board experience too big of a workload?

The Chairwoman: At this point the Board does not feel the need to unburden the year schedule even further. Due to the unburdening of the year schedule this year, there was indeed more room for cooperation with other association, however, there are evaluated on individual basis.

At this point the Board does not feel that the workload is too much.

Anton Wuis: Are there complaints about the schedule? How often are there three activities per week? And do you accept all proposals for cooperation?

The Chairwoman: Not as far as the Board know about at this point. According to the Table of Events, there were three weeks in which there are three or more activities. This was the first week of the academic year, in which there were the City Tour, Committee Carrousel, Freshmen Dinner & Opening Party and the Introduction Camp. The second week of February, Where there were two workshops of the Academic Committee, the Welcome Back Drinks and the Clio Concert in cooperation with the Oosterpoort. As mentioned before, the Board does not accept all proposals for cooperation.

Dwayne van Haasen: Gives us a compliment for trying to cooperate with other Associations more.

The Chairwoman: Thanks Dwayne for his comment.

Roelof Admiraal: wonders if there is space for another activity if the committees have new ideas.

The Chairwoman: If you have a good plan there is always room for discussion, but it needs to fit into the year schedule, and there needs to be a budget for the activity.

Target groups

3. Floran van Amelsfort: How much earlier have you started with promotion for the ClioWelcome Committee compared to 2016?

The Chairwoman: Last year, the Chairman of the ClioWelcome was chosen at the end of February and the committee members were chosen in March, which meant that the committee was starting to work at the beginning of the fourth block. We now chose the chairmen and we will start the application interviews next week, which means that the committee can start working in March

Adiella Boot: How much more Freshmen are there this year compared to the last years.

The Chairwoman: There are no numbers of how many Freshmen there were last year, therefore it is hard to tell.

Anton Wuis: Do you get input from the chairmen during individual meetings?

The Chairwoman: I have asked the chairmen for input from the committees during individual meetings and general meetings, but, so far ommittees haven't approached the Board yet.

Adiella Boot: How many first years are active this year?

The Chairwoman: Those numbers are not at hand at the moment. But, a majority of this year's active members, are first year students.

4. Floran van Amelsfort: Were there 35 master students? How many of them were master students?

The Chairwoman: No, there were 35 participants, which included the Board and some students from other programmess. In total, there were 27 master students.

5. Floran van Amelsfort: I would keep the lustrum in the first semester of the year. If you would put it in the second semester that semester might be too crowded containing already the bigger events such as the travel, the career excursion, the excursion to Brussels and the Conference.

The Chairwoman: Thank you for your comment. We will pass this on to the next Board, so that the next Board can set up a comprehensive lustrum policy

Anton Wuis: Compliments masters and premasters. What is the Boards opinion on the Lustrum Policy?

The Chairwoman: Thanks Anton for his compliments, at the moment the Board thinks there are three feasible options, the Lustrum in the same period as in the last years, moving the Lustrum to the second semester, or having the Lustrum activities no longer in one week, but spread them out over the whole year. The Board thinks it is important that all members have the change to attend Lustrum activities, and therefore does not consider the first option as a feasible one, but the Board has no preference for one option, and will leave the decision up to the new Board.

Dwayne van Haasen: Compliments for the Masters Working Group. But, wonders if it is possible to create some kind of master mentor system.

The Chairwoman: Thanks Dwayne for his comment, and thinks the Master mentor system might work out really well, however this is something that needs to be organised by the Department in the first place, and then maybe later, Clio can become a partner in this system.

Roelof Admiraal: When does the sign-ups for the chairman position of the Lustrum open?

The Chairwoman: This needs to be decided by the next Board.

Guus Rotink: Is the Board considering holding the Lustrum during the summer?

The Chairwoman: No, because most members will be out of Groningen during the summer.

Dwayne van Haasen: Maybe you can spread the lustrum throughout the year .

The Chairwoman: Thanks Dwayne for his comment, and will make sure this option is presented to the next Board.

Anton Wuis: Advises the Board to keep track of the third years that returned from exchange and asks the Board to try and keep them active during the second semester.

The Chairwoman: Thanks Anton for his comment, and will keep it in mind.

Clio Support

6. Floran van Amelsfort: What were the rewards for writing study material, and what are they now?

The Chairwoman: The rewards used to be promoted as “up to €30”, and one could earn €30,- for a summary and €15,- for lecture notes. We changed this to up to €60. For lecture notes and a summary for a 5EC course, you receive €45,- and for a 10 EC course you receive €60,-.

Anton Wuis: Do students get the €45 or €60 for a combination of lecture notes and a summary or for each individual work they give to Clio?

The Chairwoman: The €45 or €60 euros is for a combination of both a summary and lecture notes.

Anton Wuis: Long term vision of study support, that is a nice idea, is the current Board writing it or our successors?

The Chairwoman: The new Board will write it, but the current Board will give advice. At the next GMM, the Board will come with its opinion, when the results of the survey are presented.

Anton Wuis: What does the Department think about the Alumni Mentor Programme?

The Chairwoman: The department is quite happy with cooperation and so are the Career Services of the University.

Adiella Boot: Is there a way to make sure that enough people will fill in the survey?

The Chairwoman: The Board will give away a reward to one of the participants of the survey.

Adiella Boot: In what way are summaries checked before they are put on the website? And are they revised before they are available online?

The Chairwoman: If one of the Board members is following the course, he or she will check it, otherwise, the Board asks active members to check the summary before putting it online. If the members say that the summary is not good enough, the Board does not publish it.

Dwayne van Haasen: Last year the Academic Committee had a survey round as well? What were the outcomes of last year's survey and how was that one different from this year's survey?

The Chairwoman: Last year the Academic Committee indeed held a survey. But that survey was only focused on the events organised by the Committee itself, so for example the Studyweek. One of the outcomes was that people would like to see free food at the Studyweek and this was later implemented. This year, the survey also focuses on activities and services provided by the Board or other committees, such as the summaries and Masterclasses in cooperation with Athena Studies.

Anton Wuis: Don't only base your long term study supportive policy on the survey, dream big as well.

The Chairwoman: thanks Anton for his comment.

Clio Cooperation

7. Floran van Amelsfort: Does the study start week have any influence on Clio's introduction camp?

The Chairwoman: No, because the study start week will start on the Monday of the Academic Year. However, there won't be a Faculty Introduction Day on Friday, which means that the participants of the Introduction Camp won't have the chance to get to know their fellow freshmen before the Introduction Camp starts. However, the Board doesn't believe this will be a problem, since the Introduction Camp will then provide freshmen with the option to already meet each other before the year starts

8. Floran van Amelsfort: Why was the goal and the eventual number of people who went to the Israeli Embassy lecture so low?

The Chairwoman: Because of security reasons, the Israeli embassy did not allow us to promote the event via regular channels, since it could not be a public event and we could only spread it to our members. Unfortunately, even though the Commissioner PR & Publications did her best to promote the event via Facebook, in the end we couldn't because of the safety rules. Therefore, we could only promote the event via the newsletter, which led to a lower number of participants than normally

9. Floran van Amelsfort: Study Weeks seem to be well attended this year. Good job!

The Chairwoman: Thank you for your comment!

Adiella Boot: Which organisations are part of the evaluation committee of the Career Services?

The Chairwoman: The evaluation committee will contain the IT department, Career Services and one big and one small association. Not really specific changes yet so far. Maybe link the web pages from associations and Career Services.

Dwayne van Haasen: Is Clio currently a member in the committee organising the Faculty Career Day?

The Chairwoman: This year there are no study associations directly involved in the committee, however, there are some members of the IRIO programme with which Clio has stayed in contact.

Dwayne van Haasen: What did the Chairwoman do to improve the Speakers Database? And is it not an option to buy a system in which it is easier to update the database?

The Chairwoman: The Chairwoman has updated the Database and the Commissioner Corporate Relations has looked into buying a system, however this seemed impossible considering the prices of these systems.

Anton Wuis: How did it go with the set-up of the dates for travel and Conference?

The Chairwoman: The department was not willing or able to cooperate, therefore we waited as long as possible with setting a date for the travel, when it turned out that there was only one exam in the last week of the exam period, the Committee made the decision. For the Conference, the committee and the Chairwoman were directly in contact with the teachers

Anton Wuis: Have a big finger in the pap in the start week. Is it obligatory for the students?

The Chairwoman: We will try to have as much influence, and it is not yet known about the study start week.

Anton Wuis: How are the relations with other associations?

The Chairwoman: Good between core associations. Some are very active like Clio and some are less active, which makes the cooperation sometimes more difficult. Results of the cooperation is a workshop provided by the career services. This year the focus is on bilateral contacts, because it seems to be the most successful way of cooperation in most aspects.

Anton Wuis: Are there any changes in the Faculty Career Day compared to last year?

The Chairwoman: There are no classes throughout the afternoon and the event will start earlier.

Anton Wuis: How is the new structure of the FVOG working?

The Chairwoman: Clio is happy with the new structure, the meetings seem much more effective compared to the past years.

Guus Rotink: Gives his compliments to the new location of the Studyweek.

The Chairwoman: Thanks Guus for his comment.

Roelof Admiraal: Is happy with the free coffee and tea provided at the Studyweek

The Chairwoman: Thanks Roelof for his comment.

Dwayne van Haasen: Coming back to the system for the Speakers Database, maybe it is an idea to contact a Hanze student that can help Clio with it for a cheaper price.

The Chairwoman: Thanks Dwayne for his comment.

Anton Wuis: Concerning the developments of the Career Services, will they again?

The Chairwoman: So far they have not, but of course the Faculty has a reputation of changing systems after a couple of years.

Anton Wuis: How is contact with the not core group of the FVOG?

The Chairwoman: Differs per association, but all contacts are warm.

Adiella Boot: How do we get more involved in the study start week?

The Chairwoman: As soon as department knows more they will contact us, otherwise we will draw up a plan ourselves and contact the department about it.

Lustrum

10. Dwayne van Haasen: Besides looking into whether the Lustrum should take place in the first or second semester, you could also consider organising several activities throughout the year. I would also like to advise you to contact other associations and what they've done. For example Ibn Battuta had their lustrum just last year, also spread out over the year.

The Chairwoman: Thanks Dwayne for his comment.

Table of Events:

Anton Wuis Where is the evaluation of the table of events?

The Chairwoman: The activities will be evaluated during committee policies.

Anton Wuis: Why is the attendance of the masterclass Introduction to International and European Law so low?

The Chairwoman: Attendance was low because event needed to be moved, otherwise Athena could not provide a lecturer.

Dwayne van Haasen: Why did language café go down?

The Chairwoman: First event in a different room, which was too small, this was disappointing and probably people did not show anymore afterwards.

Dwayne van Haasen: Last year some themes were suggested.

The Chairwoman: Thanks Dwayne for his comment, and can say that the Language Café of yesterday was indeed covered with a theme.

Anton Wuis: What are the numbers of the last events?

Academic Workshop (European Law): 85 participants, Welcome Back Drinks: 34 participants, Academic Workshop (Economics): 37 and Language Café: 37.

Dwayne van Haasen: Likes the idea of the Welcome Back Drinks, but would like to see it as an actual party.

The Chairwoman: The Board disagrees and would advise to keep it this way, because in the same month there will be the Conference Announcement Party, therefore the Board does not feel the necessity of a Welcome Back Party.

20.54 A motion has been filled.

We the GMM implore on the Board to allocate financial resources to the research and the development of Clio Caps. Then provide one to all members currently present at the GMM.

The Motion is adopted. The Chairwoman will ask the Treasurer to look into it and will present an opinion on the Handover GMM.

Evaluation of the Conference Committee

Dwayne van Haasen: Compliment on the cooperation with Checks & Balances

The Chairwoman: Thanks Dwayne for his comment.

Dwayne van Haasen: Likes the Hampshire location, but wonders if it is possible to just attend a part of the Conference?

The Chairwoman: Yes, this is possible.

Anton Wuis: Will Gasterra pay for the lunch again?

The Chairwoman: They have said they will, but there is no direct contract.

Anton Wuis: Will Hult email participants of the Conference again? This was not really nice.

The Chairwoman: The Board will make sure it won't happen again

Anton Wuis: Hampshire is a nice location.

The Chairwoman: Thanks Anton for his comment.

Anton Wuis: Can you sign up on the party?

The Chairwoman: Yes, but only online on the Clio Laptop.

Anton Wuis: Buy a Facebook promotion for the Conference might be worth it.

The Chairwoman: This will be looked into further, when the Committee looks into the promotion budget.

Adiella Boot: What is the target of the Acquisitioner?

The Chairwoman: €4100, already €1500 has been collected, plus lunch from Gasterra €2500. Therefore the Committee needs €600 more.

Dwayne van Haasen: Vfonds is one partner: Is the theme is military?

The Chairwoman: Members can guess the theme and win a a free ticket.

Forum

11. Floran van Amelsfort: What committee has been organising the Israeli Embassy Lecture?

The Chairwoman: The embassy lecture was organised by the Chairwoman of the Clio Board and the Chairman of Siduri

Dwayne van Haasen: Keep in mind that people might switch during Night of IR.

The Chairwoman: The Committee believes the problem has been solved by the sign up.

Anton Wuis: Only three Forum lectures this year?

The Chairwoman: There is another event in May.

The GMM takes a break at 21.25

The GMM resumes at 21.34

Taylan Özver gives his proxy to Casper de Boer.

Magnus Jørgensen gives his proxy to Maria Baumann.

Demian van der Berg gives his proxy to Tibor Siering.

A motion is presented to the Speaker of the House

We the GMM ask the Board to no longer bring 40 printed versions of the policy and financial report in order to reduce the use of paper and lower the costs of printing.

Instead, a smaller amount of these documents should supplied so the present members can share the documents with each other. This, in addition to the online version on the website and a projected version on a screen during the GMM, so the members can read along.

The motion is adopted.

EVALUATION POLICY SECRETARY

12. Floran van Amelsfort: Are there complaints about the bookstore this year, or is the service of Studystore good this year?

The Secretary: There were two questions in the first semester, one of them was already mentioned during the 1st GMM, the second was a complaint about delivery. But a roommate of that person had accepted the books and never given them to him.

In the second semester there are several questions about the economics and German books. These books are no longer available because there is a new edition coming out

during this semester, and as long as it is not out yet, the publisher is not selling the old edition. Teachers of these courses are informed about it and said they would provide alternative materials.

13. Floran van Amelsfort: Has the revenue increased because people needed more titles for different courses

The Secretary: A combination of both. Some new books are more expensive than last years, but the amount of sales is higher as well.

Allison Battoni: Why are there no Russian 3 books available?

The Chairwoman: The StudyStore could not offer this book.

Dwayne van Haasen: Likes the Humans of IR but the quality deteriorated with the last Newsletter.

The Secretary: Disagrees.

Dwayne van Haasen: Compliments to the bookstore.

The Secretary: Thanks Dwayne for his comments.

Dwayne van Haasen: Are there any ghostmembers?

The Secretary: has been very busy to get members who didn't signed the Direct Debit Mandate out of the system. At this point all those people are on hold which means that they are technically a member, but they can't access the services or participate in the event. We contact them to sign a Debit form, if they won't do it we will delete them. These are 45 members.

Anton Wuis: Congratulations with the new Checks&Balances magazine.

The Secretary: Thanks Anton for his comment.

Anton Wuis: Nice that the relationships with the Bookstore are smooth.

The Secretary: Thanks Anton for his comment, and agrees.

Anton Wuis: How easy is it for members how to find out how to end their membership?

The Secretary: The Commissioner PR has added an additional place on the website where it is showed how to sign out. The Secretary also answers emails about this. Deadline is the 31st of August.

Guus Rotink: Why were there problems with the French books? Will the board take any measures to make sure that students keep on trusting the StudyStore?

The Secretary: The French book was not yet available, because the printer stopped selling the old edition and the new edition will only come out in March. No other store is able to get the book as well, only when they still have them in stock, it is possible to receive it on time.

The Chairwoman: there will be an evaluation meeting with the StudyStore. Everyone has some problems, however it is still the best supplier. It is unfortunately not possible to switch to another supplier because they don't offer all the books.

Maria Baumann: Remark: when she ordered her books, she didn't get a bill.

The Chairwoman: Normally you will get an e-mail.

The Secretary: You can also see all your purchases online.

Shervin Balali: How much is the Board working on putting the price of the books down? Many people order books from other sources because they are cheaper.

The Chairwoman: The Board is bound to the price of the StudyStore and the books the teacher wants.

Gabrielė Urbonaitytė: Adding to Shervin's question: Some associations encourage selling second hand books.

The Chairwoman: The Board will look into this.

Dwayne van Haasen: Since CUOS is evaluated everything make sure that you lobby at consti's to see what the other boards receive.

The Secretary: We are in contact with CUOS and they will present their findings at the end of the month, if the Board disagrees, there is a procedure to appeal.

Anton Wuis: Do Board members that do not enrol for the IRIO programme still receive the Board grant? And, maybe a nice idea to write 1 A4 about what to do for CUOS as a handover

The Secretary: All Board Members will be able to receive the grant, and the Secretary has already made a special handover document for the secretary of 2019/2020

Adiella Boot: For what kind of meetings do committees use the office and what is frequently?

The Secretary: They either have committee meetings there, besides there are some functionaries who work in the office to make phone calls or have brainstorm sessions and when they need to use the Clio laptop.

Academic Committee

14. Dwayne van Haasen: I'm a bit confused why the Language Café is considered a success. While overall attendance is okay, attendance by Clio members has consistently declined this semester and is not in line with the goal of 50 people. Does the committee expect to reach this goal in the second semester, or, if it is content with the turnout and ambiance, thinks it would be better to decrease the goal in terms of attendance by Clio members?

The Secretary: The Committee believes the target is still reasonable. The Committee believes that the first Language Café was disappointing because we were moved to a different room. This room was too small, and the committee believes this is why the other two language cafés have less participants.

Anton Wuis: In regard to Language Café: how is the cooperation with Esperia? Is Esperia still a valuable addition to the Language Café?

The Secretary: It's going quite all right, though we have the feeling that contacting ESN is rather more difficult than Esperia. We would wish that both of them would be more on top of it.

Anton Wuis: Do we have any valuable alternatives for locations for the Language Café?

The Secretary: we are looking into several locations, but nothing set so far.

Anton Wuis: Update on the Study abroad and Master portal?

The Secretary: we hope by the end of the year to have 5/6 masters online. For the Study abroad portal we have approached new locations and during the year we already asked people who went abroad for a questionnaires. We also hope to have an additional 5/6 locations.

Anton Wuis: Tip that the Board will add numbers of people who visited the portal.

The Secretary: The Board will try to find out if this is possible.

Maico Papeleu: Are there any developments on making Language Café obligatory?

The Secretary: The French Basic minor has it as an option and the Spanish Basic minor is now also looking at it, but we cannot force the department to cooperate.

Shervin Balali: Really enjoyed the Language Café of last night, and he would suggest a cooperation with de Drie Gezusters?

The Secretary: Yes, thank you. We are really happy with the results of yesterday and now we will evaluate this with the other associations. But from Clio's point of view we would really like to stay at the de Drie Gezusters

Roelof Admiraal gives his proxy to Maico Papeleu.

Introduction Committee

15. Dwayne van Haasen: It's very cringing to read 'draaiboek' in an English policy, even though I appreciate even the internationals are starting to use this word nowadays.

The Secretary: Thanks Dwayne for his comment, and we will take it into consideration.

Anton Wuis: Will there be Mitrany organised again?

The Secretary: at this point there is no contact yet, but both Steffan and Freya wanted to meet us.

Anton Wuis: Do we go to the same hostel/hotel again?

The Secretary: Yes we go to the same hotel, on the edge of Molenbeek.

Anton Wuis: Recommendation: find a different location for drinks at a cafeteria of a company or some sort.

The Secretary: Thank you for the comment, we will look into it.

Anton Wuis: Congratulations on getting the subsidy.

The Secretary: Thanks Anton for his comment.

Shervin Balali: Has heard from trustful sources that there were some issues with applications: they should be clear from the start who can apply for the trip.

The Secretary: Yes, there was some confusion with regard to the second years who went to the trip last year. Only the second years that already went last year are not able to join, but they can be put on the waiting list.

Bjarn Eck: Why does GroenLinks subsidize that amount of money? What do they expect in return?

The Secretary: Each party in parliament gets an amount of money that they can use to help people come and visit the parliament. So in the end, it is not GroenLinks that gives that subsidy, but the parliament.

Dwayne van Haasen: Look into Tweehek again.

The Secretary: Last year's committee considered it again, but it was only a bit cheaper and there were a lot of limitations like a decibel meter. This year we went to the Hulle, which was a big success. Of course we have to book a location this year, and we are considering all options so also Tweehek.

Maico Papeleu: Believes they are organising summer camps at Tweehek during Clio intro camp?

The Secretary: Is not aware of this, but it is duly noted.

ClioWelcome Committee

16. Dwayne van Haasen: Why do 4 events still need to be evaluated? Shouldn't we be able to discuss them during this Interim GMM?

The Secretary: These events are evaluated during this GMM

17. Floran van Amelsfort: Having the last event from the ClioWelcome Committee at the 20-10-2016 seems quite odd to me, since the introduction period entails almost 2 months. Would you advise your successors to finish more in the middle/beginning of October?

The Secretary: No, because we would like to keep the amount of activities Welcome has the same, and we believe this is not too late, because now the Welcome Period covers the whole first block.

18. Floran van Amelsfort: Please advise your successors to reintroduce the October Party!

The Secretary: Thanks Floran for his comment.

19. Dwayne van Haasen: Does the Committee/Board expect enough information will be available from the University on their new Study Start Week it is organising instead of the Faculty Introduction Day, that the Committee/Board could provide a preliminary policy on that during the Handover GMM?

The Secretary: At this moment, the Board has no further information about the faculty introduction week. Once we have set up the Welcome committee and we still have not heard anything from the Faculty, we will contact them and try to combine our ideas for activities with their plans.

Anton Wuis: Selection of people is always difficult. What kind of selection procedure will you use this year?

The Secretary: we don't yet know what the function will be in the Study Star Week. For the selection we would have a bigger process of searching, we aim to involve committee and board more in this selection process.

Allison Battoni: When do study mentors get their money?

The Secretary: According to the mentor coordinator they will get the money at the end of the second semester. We don't actually know for sure because University takes care of this and it's not Clio.

Adiella Boot: Why do student mentors receive money? Does the money motivate them more?

The Secretary: This was a decision from the University, Clio has no direct influence in this decision.

Adiella Boot: did you advertise with money?

The Secretary: no it was announced at the first meeting of the mentors.

Anton Wuis: maybe reward with clothing to motivate mentors, they do not do it for the money.

The Secretary: Will take this into account.

Shervin Balali:

First of all, the organiser of the mentors said that the money would be handed out at the end of the second semester. Second of all, the Board should focus a bit more on finding motivated mentors take into account that you should guide the mentors more throughout the year.

The Secretary: Thanks Shervin for his comments.

Tibor Siering: The old committee would appreciate to have a committee trip and a committee photo.

The Secretary: leave it up to committee chairman, but the Secretary is up for that himself as well.

Guus Rotink: wanted to thank Shervin for a great Welcome period and he tries to make it even better.

The Secretary: thanks Guus on behalf of the former ClioWelcome chairman.

Guus Rotink: Is there some contract with University?

The Secretary: No, we are not aware of an actual contract. The University promised the mentors the money in the first meeting, but there was never a contract.

22.10 Wouter Heslinga gives his proxy to Maico Papeleu

Benedikt Margraf gives his proxy to Maria Baumann

Demian van der Berg gives his proxy to Tibor Siering

Laura Moreno Vela gives her proxy to Maria Sativa Baumann

Roelof Admiraal gives his proxy to Maico Papeleu

Wouter Heslinga gives his proxy to Maico Papeleu

EVALUATION POLICY TREASURER

20. Floran van Amelsfort: Long term financial policy is a good idea!

The Treasurer: Thanks Floran for his comment.

Dwayne: update about the long term financial policy.

The Treasurer: The long term policy will be presented during the Handover GMM, but for now the plan is to deplete all reservations in order for the equity to become easier accessible. This would mean that it will become easier to lower the equity. Which will be one of the main plans in the long term policy.

Anton Wuis: Wonders if it is an idea to update the long term plan from now on, so that there is a clear goal for the long term of Clio in the upcoming years.

The Treasurer: Thanks Anton for his comment and will indeed advise his successor to continue with the long term plans.

22.52 Veerle Sonneveld gives her proxy to Casper de Boer.

Simone Doldersum gives her proxy to Bjarn Eck.

Guus Rotink gives his proxy to Bjarn Eck.

Anton Wuis: Did we receive the faculty subsidy?

The Treasurer: Currently in contact with the person responsible, she promised we would get an amount.

21. Floran van Amelsfort: Good that signing up for events goes almost exclusively via Congressus!

The Treasurer: Agrees and thanks Floran for his comment.

22. Floran van Amelsfort: Nice new set-up of the Galant Gala!

The Treasurer: Thanks Floran for his comment

23. Dwayne van Haasen: Jeeeeej, this event is getting bigger and cheaper by the year. Compliments!

The Treasurer: Thanks Dwayne for his comment.

24. Floran van Amelsfort: What will be the function of VIP, Ubbo, en Ibn in the new board the coming three years?

The Treasurer: VIP will be Secretary for the upcoming three years, and Ubbo and Ibn will rotate the presidency.

Dwayne van Haasen: Compliments on getting two subsidies from the European Parliament.

The Treasurer: Thanks Dwayne for his comment

Anton Wuis: Great new structure, always good to see SIB in a supporting position.

The Treasurer: Thank Anton for his comment.

Event

25. Floran van Amelsfort: Can you please explain more about the Oosterpoort activity? What did Clio do? What kind of deal was struck?

The Treasurer: As part of the Oosterpoort contract the Commissioner Corporate Relations made in the beginning of the year, Clio can pick six events that might be interesting for its members. A certain amount of tickets will be reserved for Clio, and its members pay a student price.

26. Floran van Amelsfort: What did the Batavierenrace do this year instead of a lottery?

The Treasurer: Nothing, there were less sign ups than in previous years.

Travel

27. Floran van Amelsfort: Would it be possible to higher the number of participants to 50 again next year?

The Treasurer: We will evaluate this after the travel.

Dwayne van Haasen: Congratulations on popularity of the travel.

The Treasurer: Thanks

Anton Wuis: recommends to have a larger group. Should be manageable just as in Brussels.

The Treasurer: Thanks Anton for his comment and we will take it into consideration for next year.

EVALUATION POLICY COMMISSIONER PR&PUBLICATIONS

23.19 A motion was presented

We the GMM, wants the Speaker of the House to sing a serenade

The motion was approved

22.30 Anton Wuis gives his proxy to Dwayne van Haasen

Maria Sativa gives her proxy to Thom van Amersfoort

Luca Augé gives his proxy to Frank Ronde

Adiella Boot: How successful is twitter?

The Commissioner PR & Publications: Twitter has not that big of a necessity because of all the other social media. Other associations are following on twitter and 308 followers in total. Not many twitter users within the association, more fore partners.

Adiella Boot: Maybe change the hashtag.

The Commissioner PR & Publications: Cannot change the hashtag or the account which is not ideal.

Dwayne van Haasen: Do you consider paid ads on Facebook?

The Commissioner PR & Publications: Considering them especially for the Conference. If the committees have the budget of course.

Anne Danker: What is the policy on sharing the post?

The Commissioner PR & Publications: We try to limit the share as much as possible because it leads to a Clio overload.

Dwayne van Haasen: Doesn't matter on the news feed if people share it.

The Commissioner PR & Publications: Not always the case. Because different people share different promotion material for the same event.

Checks&Balances

Gabrielé Urbonaitytė: Stop mentioning the former Editor in Chief.

The Commissioner PR & Publications: The comment is noted

Adiella Boot: Promote the Checks website in the magazine and on Facebook.

The Commissioner PR & Publications: Good idea, we will think about this.

Dwayne van Haasen: Are you printing fewer editions because of money?

The Commissioner PR & Publications: We printed three editions, because last year, the Committee had trouble making four editions, now they have a whole block to work on one edition. We print less issues because we are no longer sending them to people's homes.

Adiella Boot: Is the Facebook page visited often?

The Commissioner PR & Publications: We don't know but will receive new data later this year.

Photo Committee

28. Floran van Amelsfort: Great that you will organise an exhibition in May!

The Commissioner PR&Publications: Thanks Floran for his comment.

Yearbook Committee

29. Floran van Amelsfort: Good that you upload the PDF version on the website!

The Commissioner PR&Publications: Thanks Floran for his comment.

30. Floran van Amelsfort: Why is acquisition not going smoothly?

The Commissioner PR&Publications: Difficult to say. Companies that sponsored last year, don't want to sponsor again, and finding new partners has proved to be difficult, not only for the Yearbook Committee.

Adiella Boot: Compliments on the idea of a separate yearbook for freshmen. Will you print less and because you leave out the facebook will there be less pages. What is the more aggressive acquisition method?

The Commissioner PR & Publications: Thanks Adiella for the first comment, there will be fewer copies because of the separate yearbook for Freshmen and there will be fewer pages because of the removal of the facebook. The Committee will help the acquisitioner with her job, this way all members will be involved in approaching companies. Hopefully, this will lead to a better result. Besides this, we will try to sell advertisements in both the yearbook and and the Checks&Balances.

*The GMM takes a break at 00.00
Resumes at 00.17*

*Sophia Binz gives her proxy to Frank Ronde
Casper de Boer gives his proxy to Anne Danker
Gabrielé Urbonaitytė gives her proxy to Sanna Hyötyläinen
Tibor Siering gives his proxy to Sanna Hyötyläinen
Sean Cotter Lem gives his proxy to Rianne van Staalduinen
Shervin Balali gives his proxy to Mara Kopp*

EVALUATION POLICY COMMISSIONER CORPORATE RELATIONS

31. Floran van Amelsfort: Do you think you can reach 8,000 euro's?

The Commissioner Corporate Relations: I of course hope to reach the target of 8.000 euros, and I am also confident that this will happen. The Commissioner is currently in contact with prospective partners, and the conversations have been very hopeful. Though it proved to be very hard to contract new partners, so I can't promise anything right now.

32. Floran van Amelsfort: Good that so many Clio members came to the party. What are VIP and Lugus improving on next year?

The Commissioner Corporate Relations: VIP and Lugus are both going to improve the promotion for next year. Adding to this, VIP will unburden the year schedule for next year. This will hopefully lead to more interest in the Christmas party from VIP's side.

Dwayne van Haasen: How is it going with the shortlist?

The Commissioner Corporate Relations: There are 150 people in talent group. Now contacting people that will pay to use the services of the Shortlist. At the moment, we are negotiating with one company to enter the talent group.

Dwayne van Haasen: Clio Card as a Knaek pas? Explain the concept with the visible companies on it.

The Commissioner Corporate Relations: The Knaek pas is basically a piece of paper folded between two magnets to keep it together, this way all companies supporting the pas, are visible on the pas itself. While on the Clio Card, there is no room for the partners.

Adiella Boot: how successful is Clio Card

The Commissioner Corporate Relations: Dogs Bollocks and Pakhuis say that not a lot of people use it. Therefore the partners want to change it as well.

Career Committee

33. Floran van Amelsfort: Nice that you go to Strasbourg!

The Commissioner Corporate Relations: Thanks Floran for his comment.

Dwayne van Haasen: Compliments on the schedule, maybe organise a case study.

The Commissioner Corporate Relations: Thanks Dwayne for the comment, and during the Company Visit in The Hague there was a case study.

IRSP Committee

34. Floran van Amelsfort: Are there maybe potential partners who could not do it this year, but are thinking about having a research for the year 2017/2018?

The Commissioner Corporate Relations: Yes and they will be handed over once the new committee is formed.

Dwayne van Haasen: Will you keep a blog so that people can stay updated and make IRSP more visible. Maybe use a paid ad on Facebook

The Commissioner Corporate Relations: We will consider the paid advertisement, but, IRSP used to have a blog, which was not that popular, now updates are on the website.

Adiella Boot: How many master premasters in the research?

The Commissioner Corporate Relations: Is not completely sure, but it is definitely a majority. From the top of her head five or six out of nine.

*00:38 The GMM adopts the evaluation policy
Sanna Hyötyläinen gives her proxy to Mara Kopp
Allison Battoni gives her proxy to Anne Danker*

6. Interim Financial Report and Budget 2016-2017

Dwayne: Are we turning a surplus again or is it too soon to tell?

The Treasurer: It's too soon to tell

Dwayne van Haasesn: Reservation registration for Conference has always been added, maybe give a bigger board premium by the end of the year.

The Treasurer: It is a registration, it is clearer for the GMM to show it this way, because then they can see what was added to the initial budget. Therefore the Treasurer will advise to keep it that way.

Dwayne van Haases: Reservation Association is used for investments?

The Treasurer: Yes, that is usually the case, but because the Board wants to make it easier to access the equity, it will be depleted this year.

00:51 The GMM approves the financial report by acclamation.

7. Any Other Business

The Speaker of the House sings his serenade.

8. Questions

9. Closing

The GMM closes at 00.54

Introduction Handover Policy 2016-2017

The function of this document is to evaluate the policy of the Board 2016-2017 and all the activities and services that have been offered this year, in order to give advice to the next Board of Clio.

The goals of Clio are to represent the interests of IRIO students, to stimulate integration amongst IRIO students and between IRIO students and the programme, and to promote the IRIO programme. This has been done by offering a great variety of study-related, career-related and social activities.

This year, the Board has strived to further professionalise the image of Clio and to optimise the activities and services offered by Clio. The Board aimed at reaching these objectives by focusing on three pillars:

- Clio Interaction
- Clio Support
- Clio Cooperation

Following this introduction, all three pillars are evaluated in the general handover policy. Subsequently, the table of events is given. Furthermore, all functionary policies are discussed.

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HANDOVER GENERAL POLICY

Clio Interaction

The first pillar of the policy concentrated on encouraging interaction amongst IRIO students and interaction between students, Clio and the IRIO programme.

Integration of students in the Association has been stimulated by organising a great variety of social and academic events. The Board is satisfied with the variety of events organised and with the turnout at events. The Board has done its utmost best to organise a maximum of two Clio activities per week, which has been experienced positively.

With regard to the involvement of staff of the IRIO department in study-related and study-supportive activities, the Board has sought various opportunities. Staff members have participated in the organisation of the two Master pub lectures, the Forum lectures, the American Election Night, the Academic Workshops and the Conference. Besides, Clio assisted the IRIO department in the organisation and promotion of various events.

Advice: Unburdening the schedule has proven to be rather difficult, since Clio receives a large number of cooperation requests and the Board did not want to limit the creativity of the committees. Therefore, the Board advises to keep the current number of events, but to critically evaluate the distribution of the events over the year and to put emphasis on a balanced year schedule with a maximum of one targeted and one general event per week. The Board also highly recommends to continue the involvement of IRIO staff in Clio events.

Target groups

Active members

To show the appreciation of active members, three events have been organised. The Active Members Weekend took place in November, the Running Dinner in December and the Active Members Appreciation Day in May. Besides the activities organised for active members, all active members received a Christmas Card, a birthday e-card and a Thank You Card, which has been received very positively.

The Chairwoman organised three chairmen meetings and one individual meeting with all chairmen to discuss committee progress, the role of the chairmen and the functioning of the Board.

Advice: The Board advises to continue the organisation of three activities for the active members. Furthermore, the Chairwoman advises to continue organising chairmen meetings. Additionally, it is recommended to raise the number of individual meetings with the chairmen from one to two meetings in order to discuss the individual functioning of the chairmen more in depth.

Freshmen

The goal of the Board was to involve freshmen in Clio from the beginning of the year. For this purpose, the Introduction Camp and the ClioWelcome Period were organised. The Board

believes that these activities were experienced very positively by the freshmen, resulting in a high number of active freshmen in all Clio activities.

Advice: The Board advises to emphasize a varied and inclusive Introduction Period, in order to involve Freshmen to Clio from the start. Moreover, given the advice of an extensive number of members, the Board advises to reconsider the organisation of the October Party during the ClioWelcome Period.

Second and third year students

The Board strived to include second and third year students in Clio as much as possible by offering specific events and services. Four career events have been organised, which have been evaluated positively. For more information on these events, see handover Career Committee. Furthermore, the Board and the Career Committee cooperated in the organisation of the Career Event of the Faculty of Arts. In addition to career events, study-related events have been organised to assist second and third year students in their courses. Lastly, the Board has organised Welcome Back Drinks to welcome all Clio members who went abroad.

For more information on the services targeted at second and third year students, the Study Abroad Portal, the Master Portal and the Internship Database, the Board refers to the Clio Support pillar and the handover of the Academic Committee and the Career Committee.

Advice: It is advised to continue offering specified events for second and third years, and to look into ways of expanding and improving the career- and study-related events and services for second and third year students.

(Pre-)Master students

Since (pre-)Master students are in the final stage of their studies, the goal was to offer them a valuable understanding of their career opportunities after IRIO. Besides, the Board also decided to organise two low-key pub-lectures and a beer tasting specifically for (pre-)Master students.

In order to organise these events and to brainstorm about a further inclusion of (pre-)Master students, a Master Working Group of three (pre-)Master students was established, supervised by the Chairwoman. The first master event was a round table discussion on the application of IR theories in the popular TV series Game of Thrones. Furthermore, a beer tasting was organised, which was visited by 14 new master students. Lastly, the second pub lecture on North Korea and the use of satellites by private actors was visited by 27 master students.

To promote Clio's career activities and the activities of the Master Working Group, two Master Mails have been sent out and members of the Board have been present during the master introduction meetings organised by the Department. Despite the targeted promotion, the Board has experienced difficulties in reaching all (pre-)Master students for all relevant events.

Advice: The Board recommends to continue the organisation of specified master

events. For this purpose, it is advised to create a Master Committee, in order to bring a clearer structure to the organisation of (pre-)Master events. Since Mitrany has sought to expand its activities to Groningen, the Board advises to examine more cooperation with Mitrany in the organisation of these events. Furthermore, it is advised to offer all books needed for the (pre-)Master in the Bookstore, in order to increase the profit from Clio membership for (pre-)Master students. Lastly, the Board recommends to intensify targeted promotion for (pre-)Master students for career- and study-related events and to look into promotion channels for reaching the (pre-)Master students.

Clio Support

The second pillar of the policy focused on supporting the interests of IRIO students with regard to academic and career activities, and services. The Board strived to further optimise the study-supportive and study-complementing activities and services of Clio.

In order to guarantee a long term vision on Study Support and to ensure that Clio's activities and services match our members' expectations, the Board decided to ask their opinion on Study Support by an electronic survey. This survey has been filled in by 51 respondents. Although none of the respondents indicated that they wanted to participate in an evaluation meeting, the Board is satisfied with the number of respondents and the advices given in the survey. A summary of the results of the survey can be found in Appendix 1.

Study-supportive activities and services

So far, two Masterclasses have been organised in cooperation with AthenaStudies, which were very informative. Furthermore, three Study Weeks, two workshops and six Language Cafés have taken place. For more information on the evaluation of these events, see the handover of the Academic Committee.

Summaries and lecture notes have been provided for all courses. AthenaStudies provided for summaries for International Politics, Policy and Governance, and European Law. A summary for International Law will still be provided. All study material has been reviewed by active members before uploading it online, which proved to be very helpful.

Advice: The Board advises to continue and to expand the study-supportive activities and services of Clio and to offer sufficient study support to all Bachelor and (pre-)Master IRIO students. It is also suggested to continue offering summaries for all IRIO courses, provided that the quality of the summary can be guaranteed. Furthermore, the Board encourages the next Board to look into all possible partners for cooperation in study support. In order to guarantee four qualitative Study Weeks, the Board recommends to already look into possible locations during the summer break.

Study-complementing activities and services

The Board aimed at offering the members a valuable insight into the possibilities after IRIO by organising qualitative and informative career events, thereby further complementing the

IRIO programme. Therefore, two Career Evenings, a Company Visit and a Career Trip to Strasbourg have been organised. The Board and the Career Committee have also participated in the organisation of the Faculty of Arts Career Event. For more information on these events, see handover Career Committee

The Board also aimed at improving the study-complementing services offered by Clio. Therefore, it wanted to update the Study Abroad Portal, the Internship Database and the Master Portal and expand them by adding experiences from older members. For more information on these portals, see handover Academic Committee and handover Career Committee.

To further assist members with their career orientation, the Board and the coordinator Career Strategy of the Faculty of Arts have set up the alumni-mentor programme, through which students can contact alumni of the IRIO programme. This system has been actively promoted in the Newsletter and the Career Mail and at the Career Events.

Advice: The Board advises to continue offering study-related events and to further professionalise these events. Furthermore, it is recommended to expand the study-complementing services of Clio and to put more emphasis on the Study Abroad Portal, the Master Portal and the Internship Database.

Clio Cooperation

This pillar focused on the continuation of the fruitful cooperation, and the maintenance of Clio's network with partners both within and outside the University. Clio's network can be divided into five groups, the IRIO Department, the Faculty of Arts, the University of Groningen, Mitrany and the external partners of Clio. The Chairwoman was responsible for the first three groups and the Commissioner Corporate Relations maintained the contact with Mitrany and the external partners. More information about these contacts can therefore be found in the handover of the Commissioner Corporate Relations.

The IRIO Department

The Board of the Department of IRIO deals with matters concerning the IRIO programme. In order to stay on top of all developments that could affect Clio, the Chairwoman has maintained contact with the head of the department, the Bachelor and Master coordinator, the student representative of the Board of the Department, and the Secretariat. Furthermore, the Chairwoman and the Treasurer have had regular contact with the programme coordinator in order to plan the travel and to ensure a payment of the Faculty subsidies of the academic years 2013-2014 and 2014-2015.

The Chairwoman also has maintained regular contact with the study advisers, especially regarding cooperation for the Bachelor and Master Introduction Day. As mentioned during the Evaluation General Members Meeting, the Introduction Day for both Bachelor and Master students will be replaced by the Study Start Week. The Chairwoman and the Secretary have participated in a meeting to develop the programme for the IRIO Study Start Week. Furthermore, the Chairwoman discussed this issue with the Department to be fully updated on the organisation of this week and to see where Clio and the ClioWelcome Committee can

assist the Department. At the moment of writing, the Board is still waiting for the definitive schedule from the Department.

A newsletter to all IRIO staff members has been sent out in October and February. In addition to these hard copy newsletters, the IRIO Department has started the distribution of a digital IRIO newsletter, in which a section 'News from Clio' was featured. This first newsletter was sent out mid-April.

Advice: The Board advises to continue the strong cooperation with the Department to be fully up to date about matters concerning the IRIO programme. It is recommended to evaluate the success of the digital IRIO newsletter to see whether this newsletter can replace the paper newsletter provided by Clio. Furthermore, the Board has experienced the participation of IRIO staff in Clio's activities as a very positive addition. Therefore, the advice is to expand the cooperation in the organisation of activities and services.

The Faculty of Arts

Since the Faculty Board decides on broad issues concerning the faculty, the Chairwoman has continued the regular meetings with the student representative of the Faculty Board. Furthermore, the Chairwoman has maintained the contact with the Network of Arts, a forum of programme committees, study associations, faculty council parties and other active students at the Faculty of Arts which meets regularly to discuss faculty wide issues. Additionally, the Chairwoman has organised and chaired regular meetings with the Faculty's study associations. During these meetings, matters such as the Faculty Career event, the book sale, the study start week and board recruitment were discussed.

One matter that has been often discussed during these meetings are the shortcomings of the contract between study associations and Career Services of the Faculty of Arts, since the study associations believe that the contract is slightly unilateral. Therefore, the Chairwoman has sought to develop a new contract between the two parties in order to successfully cooperate with regard to career services. So far, a new contract has not been signed.

Advice: The Chairwoman recommends to intensify the contact with the Faculty partners to further align interest between the study associations of the Faculty. Furthermore, the Chairwoman advises the new Chairman to continue the development of a new contract between Career Services and study associations.

The University of Groningen

On the university level, the Chairwoman maintains regular contact with the University Council parties and the FVOG, the association representing all the study and faculty associations in Groningen. This year, the FVOG organises a monthly Faculty Meeting, during which representatives of all faculties discuss university wide issues. Clio has been the representative of the Faculty of Arts. The outcome of these meetings have been communicated back to the other study associations of the Faculty of Arts via the regular contact channels.

Furthermore, the Chairwoman has also cooperated on a university level in order to establish

a new contract between the University and Career Services. In this regard, regular contact has been maintained with M.F.V. Panacea (Medical Faculty Association), the EBF (Economics and Business Faculty association) and the JFV (Law Faculty Association) in order to discuss the functioning of the Career Services office of the University of Groningen. Concrete changes have not been implemented yet, however, it has been decided to establish an evaluation committee which will meet regularly to ensure a good cooperation between study associations and Career Services.

Advice: The Chairwoman advises the Candidate Chairman to maintain good contact with the FVOG and to look into further possibilities to improve the functioning of the FVOG. Furthermore, it is advised to keep a close eye on the developments regarding Career Services, in order to ensure a smooth cooperation between Career Services and study associations.

Active Members Database

In the past year, the Board has, in cooperation with the Mitrany alumni association, sought various opportunities to involve IRIO alumni in the organisation of Clio's events and services, such as the career events and the alumni-mentor programme. The Board has experienced some difficulties in reaching these alumni, because their data are not always up to date and because they do not always have a relation with Clio. Therefore, the Board advises to establish Clio's Active Members Database with all active members starting from the year 2016-2017. At the end of each academic year, an e-mail has to be sent out to all active members, stating that they will be added to this database, unless they specifically indicate that they do not want this. All members of the database receive an email informing them on the developments within Clio and a request to update their details if they have altered. The Board advises to make the Chairman and the Secretary responsible for maintaining this database.

Table of Events

Event	Date	Goal '16/17	Attendees '16/17	Difference Goal %	Attendees '15/16	Difference '15/16 – '16/17	Attendees '14/15	Difference '14/15 – '16/17	Target Group	Open For
City Tour	6-9-2016	35	30	-14%	N/A	N/A	N/A	N/A	1st years	All Members
Introduction Camp	09-09-16 / 11-09-2016	100	115	15%	112	3%	106	8%	1st years	1st years
Freshmen dinner	15-9-2016	100	106	6%	92	17%	106	0%	1st years	1st years
Opening Party	15-9-2016	225	257	14%	228	13%	282	-9%	All Members	All Members
Paintball	19-9-2016	40	39	-3%	49	-20%	38	3%	1st years	All Members
Language Café	19-9-2016	50	36	-28%	12	200%	39	-8%	All Members	All Members
American Elections Lecture	22-9-2016	100	110	10%	118	-7%	183	-66%	All Members	All Members
International Dinner	27-9-2016	30	19	-37%	34	-44%	N/A	N/A	1st years	All Members

Event	Date	Goal '16/17	Attendees '16/17	Difference Goal %	Attendees '15/16	Difference '15/16 – '16/17	Attendees '14/15	Difference '14/15 – '16/17	Target Group	Open For
Pub Crawl	17-9-2016	40	45	13%	58	29%	N/A	N/A	All Members	All Members
Study Support Workshop	4-10-2016	25	18	-38%	31	-72%	39	-116%	1st years	All Members
Hitchhike	7-10-2016/9-10-2016	30	30	0%	26	13%	N/A	N/A	All Members	All Members
Pub Quiz	11-10-2016	35	75	114%	76	-1%	58	29%	All Members	All Members
Karaoke	11-10-2016	50	105	110%	76	38%	58	81%	All Members	All Members
GMM	13-10-2016	40	37	-8%	50	-26%	37	0%	All Members	All Members
Language Café	17-10-2016	50	25	-50%	31	-19%	28	-10%	All Members	All Members
Energy & Wars lecture	20-10-2016	80	25	-69%	N/A	N/A	N/A	N/A	All Members	All Members
Masterclass Int. & EU law	21-10-2016	30	114	280%	24	375%	N/A	N/A	1st years	All Members

Event	Date	Goal '16/17	Attendees '16/17	Difference Goal %	Attendees '15/16	Difference '15/16 – '16/17	Attendees '14/15	Difference '14/15 – '16/17	Target Group	Open For
Study Week	24-10-16/28-10-16	50	102	104%	55	85%	N/A	N/A	All Members	All Members
American Elections Night	8-11-2016	30	45	50%	N/A	N/A	N/A	N/A	All Members	All Members
Master Activity	17-11-2016	30	35	17%	N/A	N/A	N/A	N/A	Masters	Masters
Active Members Weekend	18-11-2016/20-11-2016	75	72	-4%	63	14%	69	4%	Active Members	Active Members
Language Café	21-11-2016	50	18	-64%	30	-40%	29	-38%	All Members	All Members
IRSP Information Evening	24-11-2016	30	20	-33%	32	-37%	33	-39%	Older years	All Members
Israeli Embassy Lecture	22-11-2016	20	19	-5%	N/A	N/A	N/A	N/A	All Members	All Members
The Hague Excursion	29-11-2016	50	50	0%	49	1%	50	0%	1st years	1st and 2nd years
Career Evening	1-12-2016	35	40	14%	25	60%	N/A	N/A	Older years	All Members

Event	Date	Goal '16/17	Attendees '16/17	Difference Goal %	Attendees '15/16	Difference '15/16 – '16/17	Attendees '14/15	Difference '14/15 – '16/17	Target Group	Open For
Running Dinner	6-12-2016	50	51	1%	44	16%	N/A	N/A	Active Members	Active Members
Travel Announcement Party	6-12-2016	170	144	-15%	N/A	N/A	N/A	N/A	All Members	All Members
Forum Lecture (Big Data)	8-12-2016	80	50	-37%	50	0%	N/A	N/A	All Members	All Members
Company Visit	15-12-2016	30	30	0%	19	58%	42	-29%	All Members	All Members
Clio VIP Lugus Party	20-12-2016	120	181	50%	84	115%	131	38%	All Members	All Members
X-Mas in the Office	22-12-2016	40	44	10%	35	26%	N/A	N/A	All Members	All Members
Study Week	16-01-2017/20-01-2017	50	92	84%	22	140%	N/A	N/A	All Members	All Members
Clio Concert	6-2-2017	25	25	0%	N/A	N/A	N/A	N/A	All Members	All Members
Academic Workshop (European Law)	7-2-2017	30	85	183%	37	130%	N/A	N/A	1st years	1st years

Event	Date	Goal '16/17	Attendees '16/17	Difference Goal %	Attendees '15/16	Difference '15/16 – '16/17	Attendees '14/15	Difference '14/15 – '16/17	Target Group	Open For
Welcome Back Drinks	7-2-2017	25	34	26%	N/A	N/A	N/A	N/A	3rd years	3rd years
Academic Workshop (Economics)	9-2-2017	30	40	33%	24	66%	N/A	N/A	2nd years	2nd years
Language Café	13-2-2017	50	37	-26%	18	106%	N/A	N/A	All Members	All Members
GMM	14-2-2017	40	39	-3%	38	3%	48	-19%	All Members	All Members
Night of IR	16-2-2017	80	93	16%	69	35%	99	-7%	All Members	All Members
Master's Beer Tasting	20-2-2017	20	13	35%	N/A	N/A	N/A	N/A	Master Students	All Members
Conference Announcement Party	21-2-2017	170	177	4%	169	5%	196	-10%	All Members	All Members
Career Evening	23-2-2017	40	36	-10%	27	33%	N/A	N/A	All Members	All Members
Board Interest Drinks	28-2-2017	25	15	-40%	12	25%	N/A	N/A	All Members	All Members

Event	Date	Goal '16/17	Attendees '16/17	Difference Goal %	Attendees '15/16	Difference '15/16 – '16/17	Attendees '14/15	Difference '14/15 – '16/17	Target Group	Open For
Brussels Excursion	2-3-2017/4-3-2017	50	49	-2%	52	-6%	49	0%	1st years	1st and 2nd years
Galant Gala	9-3-2017	75	102	36%	65	57%	68	50%	All Members	All Members
Event Open Activity	14-3-2017	30	30	0%	30	0%	44	-32%	All Members	All Members
Forum Lecture	16-3-2017	80	35	-56%	61	-43%	99	-65%	All Members	All Members
Language Café	20-3-2017	30	21	-30%	23	-9%	11	90%	All Members	All Members
Introduction to Economics Masterclass	21-3-2017	75	83	10%	58	43%	117	-29%	1st years	1st years
Watch & Learn	23-3-2017	40	38	-5%	30	27%	35	9%	All Members	All Members
Study Week	27-3-2017/31-3-2017	50	64	28%	32	100%	N/A	N/A	All Members	All Members

Event	Date	Goal '16/17	Attendees '16/17	Difference Goal %	Attendees '15/16	Difference '15/16 – '16/17	Attendees '14/15	Difference '14/15 – '16/17	Target Group	Open For
Travel	9-4-2017/16-4-2017	40	40	0%	40	0%	36	11%	All Members	All Members
Master Activity	20-4-2017	30	27	-10%	N/A	N/A	N/A	N/A	Masters	Masters
Board Announcement Party	25-4-2017	170	158	-7%	197	-20%	234	-32%	All Members	All Members
Batavierenrace	28-4-2017/30-4-2017	30	30	0%	28	7%	30	0%	All Members	All Members
Conference	2-5-2017	150	171	12%	153	11%	165	4%	All Members	All Members
Language Café	8-5-2017	30	32	7%	21	32%	N/A	N/A	All Members	All Members
Chairmen Interest Drinks	11-5-2017	25	52	108%	28	85%	N/A	N/A	All Members	All Members
Career Excursion Strasbourg	14-5-2017/16-5-2015	40	44	10%	25	76%	N/A	N/A	All Members	All Members

Event	Date	Goal '16/17	Attendees '16/17	Difference Goal %	Attendees '15/16	Difference '15/16 – '16/17	Attendees '14/15	Difference '14/15 – '16/17	Target Group	Open For
Active Members Appreciation Day	22-5-2017	70	67	-4%	69	-3%	67	0%	Active Members	Active Members
Yearbook Party	22-5-2017	170			231		N/A	N/A	All Members	All Members
GMM	30-5-2017	40			33		37		All Members	All Members
Forum Lecture	1-6-2017	80			45		65		All Members	All Members
International Law Masterclass	6-6-2017	30			N/A	N/A	N/A	N/A	3rd years	3rd years
IMR Masterclass	8-6-2017	30			32		52		2nd years	2nd years
Study Week	12-6-2017/16-6-2017	50			27		N/A	N/A	All Members	All Members

Handover Policy Conference 2017

The Conference Committee organised the yearly Clio Conference, which took place on the 2nd of May under the title “The Future of Europe: Integration or Alienation?”. The day consisted of three plenary lectures in the morning, workshops in the afternoon and a closing speech followed by a concluding debate. Participants could choose between six regular workshops, an extended simulation game and a masterclass. Whereas the plenary speeches and workshops followed the established concept of previous years, the closing speech and debate were a new addition to the programme and have been perceived as a great contribution. With a total of 177 sign-ups (157 members and 20 non-members), the target of 150 participants was exceeded, which became possible due to the successful acquisition.

The promotion for the conference started in February with the Conference Announcement Party. Following the announcement, the website and Facebook event were online and used to regularly announce speakers. Furthermore, conventional PR methods such as lecture talks, flyers, posters and a banner in the canteen of the Harmony Building were used. Considering the large number of sign-ups, the PR campaign can be considered successful. This year, the booklet was created in cooperation with Checks&Balances and did not only include information about speakers and the Conference, but also interviews with two of the speakers, articles and fact sheets around the topic.

The Committee was able to exceed its acquisition target. The surplus was used to open the Conference to more participants, offer an extra workshop and to improve the catering. The organisation of the Conference went well, even though there were some time pressures while filling the last workshops. Furthermore, one of the plenary speakers had to cancel four days before the Conference due to medical reasons. Luckily, the committee was able to find a replacement from the University of Groningen within one day.

Overall, the committee is satisfied with organisation of the Conference and received great feedback from participants as well as the speakers.

Advice: The Committee recommends to keep the debate as a new addition to the programmes and give it even more time in order to give participants the possibility to take part more actively. Moreover, the structure of the day programme could be changed by reducing the plenary speeches in the morning and having one workshop already before lunch. To avoid time pressures in the organisation process, the organisation of workshops should start earlier and the communication with the speakers should be improved to avoid misunderstandings and make expectations clear. The committee recommends to keep up the cooperation with Checks&Balances for the booklet and enhance promotion during the workshop sign-up phase. A detailed evaluation of the feedback given in the evaluation survey sent out to all participants will be given to the next committee.

Handover Policy Forum Committee

The goal of the Forum Committee was to organise interesting and educational events. This year the Forum Committee organised four events: three lectures and the Night of International Relations. The final event is still to take place and shall be structured in an interactive “college tour” manner, with C. Timmermans, a former judge at the European Court of Justice, being interviewed by dr. Lorenzo Squintani. The event will be followed by informal drinks in cooperation with the IRSP committee.

One event that has (once again) proved particularly successful was the Night of International Relations. Five different lecturers gave three consecutive one-hour presentations, to which students were previously assigned based on organisational considerations and the preferences indicated during the sign-up procedure. It received widespread interest with more than eighty signups. Here, it is recommended to stick to venues that are located in a proximate area. Concluding drinks at one location as well as handing out brochures that explained concept, talks and locations proved successful.

Another Forum event was organised in cooperation with Diskursi, the lecture association affiliated with student association Dizkartes. While the concept of inter-association cooperation has considerable potential, the collaboration with this years’ partner cannot be recommended due to considerable communicational and organisational problems. In relation to the promotion of the events, Facebook announcements and lecture talks were the most effective. For most events, flyers were handed out.

Advice: For the next Forum committee, it is recommended to maintain the number of four events per year, to seek interactive lecture formats, but to stick to the popular Night of IR event, and to promote intra- and inter-association cooperation between committees. Furthermore, it is advised to inspect the event’s venue set-up prior to the event. Lastly, it is suggested to promote extensively and continuously via Facebook to ensure reaching the biggest possible audience.

HANDOVER POLICY SECRETARY.

The Secretary is responsible for the communications and for upholding the facilities of the Association. The duties of the Secretary range from sending out the weekly Newsletter, to maintaining the Membership Database and keeping track of all business in the office. Next to this, the Secretary guides the committee secretaries and other functionaries without a clear link to one of the other Board members. The Secretary is the Board Representative of the Academic Committee, ClioWelcome Committee and the Introduction Committee.

Administration

Newsletter

The Secretary has sent out the Newsletter every Monday, with the exception of the two weeks during the Christmas holiday. The 'Humans of IR' section continues to be a success. The Secretary has received a lot of positive responses on this section. The average opening rate of the Newsletter is 39%. In the last period, this number has decreased by four points.

Advice: The Secretary has experienced that many people open the Newsletter because of Humans of IR. Therefore the Secretary advises his successor to continue to make Humans of IR, but in order to make the opening rate even better, the Secretary also advises to add a section, which enhances the creativity of the new Secretary.

Information Mails

This year the Secretary has send out the Freshmen Mail, two Master Mails, two Career Mails and the Checks & Balances Mail.

Advice: The Secretary advices to keep most of the information mails the same as this year. The only change the Secretary recommends is to include the Checks & Balances Mail as a section in the Freshmen Mail, because all other members are aware of the changes made this year. This way, the new students still have the option to receive the Checks & Balances per post. The Secretary also recommends to send an email to people that currently receive the Checks & Balances at home and ask them if they want to receive it at home next year as well.

Bookstore

The Board is pleased with the results of the book sale. The revenue of the first block has increased 120% compared to last year. In the first semester the sales were much higher than last year. In the third block however, the sales were a bit lower than last year, which had to do with the unavailability of some books in the StudyStore. The Board expects the sales in the last block to be higher than last year again, because there is a new book for IO that all freshmen needed to purchase.

Both the Chairwoman and Secretary believe that the way the Bookstore was managed this year was very successful. Therefore, they advise to continue on the same path. However, in the case of a late delivery of a book, the Chairwomen and Secretary should act more swiftly to provide, in cooperation with the StudyStore, the necessary readings via alternative means.

Membership Database

The Secretary has continued to update the Membership Database. At this moment, the Association has 1025 members. Currently, 131 members have requested the Secretary to end their membership by the end of the year. The Secretary informed his successor to do so.

Together with the Treasurer, the Secretary has blocked the accounts of first year members that did not sign their SEPA Direct Debit Mandate. Consequently, they did not gain access to the website and the Bookstore. Only once they signed the form, they regained access to their accounts. The Secretary advises to do the same next year.

CUOS Report

Every three years, study associations need to hand in a report, which informs the University on the developments of the Association. This report needed to be handed in last November. The Secretary has made this report, selecting documents from the last three years. CUOS, the department of the university that analyses these reports, will determine the amount of the board grant for the upcoming three years.

Unfortunately, CUOS was not able to provide a grant for every association without succeeding its budget. Therefore, the University has requested CUOS to re-evaluate next year. The Secretary has made a special handover document for the CUOS report for the new Secretary.

Clio Office

The Secretary has made an inventory list of all items in the office. The Secretary advises to do this in the beginning of the year, and keep updating it throughout the year. When it comes to cleaning the office, the Secretary advises to make a schedule.

Functionaries

The Secretary has had a meeting with all committee secretaries in October, in which the Secretary explained the function in detail. The Secretary had the same meeting with the Event Managers and Locations & Logistics functionaries. At the end of the second block, the Secretary has sent out an email asking the functionaries if they needed a second meeting. The functionaries gave good feedback and mentioned that the main problems that arrived this year were caused by communication difficulties. The Secretary advises the new Board to focus on these problems and try to avoid these problems.

Handover Policy Academic Committee

The Academic Committee offers study-supportive and study-complementing activities. In this academic year, the Academic Committee has organized two study-related workshops, four study weeks, a Watch and Learn and the Language Café as a regular event in coordination with ESN and Esperia. The Language Café has been organized 6 times this year.

The Language Cafés in cooperation with ESN and Esperia have been a great success. Attendance usually reaches between 70 and 110 people per night, which seems an adequate number for the size of the event. In the second half of the year, the Language Cafés that were organized turned out very differently. The first one, was a remarkable success with high attendance. Since it took place on the 13th of February, the committee organized it according to the theme 'Valentine's day', decoration, a photo -booth, a wrist-band action and theme-related language sheets were provided. It seemed to be very well perceived and is absolutely recommendable for next year. The location has been permanently changed to the Drie Gezusters.

The third Study Week took place in 'de Kornuiten' in the Paterswoldseweg. This was experienced as a good last minute solution, because the other companies we were talking with raised the price in order to include a mandatory order for lunch and drinks.

The two workshops have been held on the two IRIO bachelor courses Introduction to Economics and European Law which have both been successful. Attendance was higher than expected for both workshops and the cooperation with the teachers who held the workshops worked out well. Dr. Greg Fuller gave the workshop for Economics and Dr. Squintani the one for European Law

The Watch&Learn in cooperation with the Travel Committee was successful as well, with 38 people attending. It took place in Café the Crown, where the movie 'A cry from the grave' about the Srebrenica genocide was shown. Afterwards, a discussion round, led by Dr. Neuman-Stanivukovic was held afterwards.

The Study Abroad Portal and the Master Portal have been worked on throughout the year by the Portal Manager. The Portals have been updated as much as possible, however, the Committee did have some difficulties in generating responses by students. The addition of the position Portal Manager was a good idea, however, due to the dropping out of one of the Event Managers, this year's Portal Manager could not put as much attention on the job as necessary.

Advice: The Committee would recommend to keep the Drie Gezusters as the location for the Language Café, to stay in contact with the department about the workshops, and either ask teachers to give the workshop, or someone they recommend. To continue the cooperation with another committee for the Watch & Learn, and to keep the new position of Portal Manager.

Handover Policy Introduction Committee

The main goal of the Introduction Committee was to ease the social contacts between students, while helping them to experience the practical side of International Relations. The preferred public for these events are first and second year students. In the perspective of achieving this goal, the Committee organises the following activities: a day excursion in the Hague in November, a three day excursion to Brussels in March and the Introduction Camp in September.

The excursion in The Hague has provided a first understanding of IR-related institutions, which was completed by the excursion in Brussels that focuses more on the understanding of IR institutions turned towards Europe.

The excursion in The Hague received a very positive feedback from the participants. The decisions to split the participants in smaller groups and to give free time in the city-centre were both also received positively. The visited institutions were the International Criminal Court, the Israeli embassy, the American embassy and the Holy See embassy.

During the excursion to Brussels, a visit of the plenary session of the European Parliament was attended and a discussion was held with MEPs from the Dutch GroenLinks and the German CDU. Moreover, the European Commission was visited and the participants could join an IR-alumnus for a discussion about working opportunities in Brussels. Overall, the excursion was well-received by the participants and the variation in the programme was appreciated, especially due to the availability of free time to visit the city. The subsidy funding the Brussels excursion was acquired through GroenLinks.

Currently, the Introduction Committee is working on the organisation of the Introduction Camp which will take place at 'De Hullen' in Roden. It will take place from the 1st until the 3rd of September and the Committee is still in the process of deciding on transport possibilities. Simultaneously, the Committee is working on finding a new location for the Introduction Camp of 2018.

Advice: As proven this year, it is important that the Chairman starts contacting MEPs from June onwards in order to receive the subsidy on time. Regarding the Introduction Camp, a bigger location should be considered in order to enable more freshmen to join.

Policy ClioWelcome Committee

The ClioWelcome Committee pursues the goal to familiarise all of the IRIO Freshmen with other students, the IRIO programme and the Study Association. The committee is responsible for organising the ClioWelcome period in September and October. Focus is put on social, as well as academic activities, with regard to the goals mentioned above.

The ClioWelcome Committee recognises the successful aspects of the 2016 ClioWelcome period and has therefore adopted several activities from last year's period, with possible small adjustments and improvements. These include the City Tour, the Freshmen Dinner & Opening Party, the Pubquiz & Karaoke Night and the Pubcrawl.

Furthermore, the committee is scheduling several other events, including a lecture on North Korea, a lecture/debate on the German Elections, a Study Support Workshop on International and European Law and a Dodgeball Event. The committee is extremely pleased to announce the comeback of the October party.

The promotion for the activities will start before the Introduction Camp. This will include promotion for each event separately and for the ClioWelcome Period in general. The committee will do so by distributing flyers and using both the Freshmen Facebook group, the Clio website and the Freshmen Guide.

Another great focus of the committee will be the Student Mentor Programme. The committee, with the Mentor Coordinator in particular, aims to intensify the Programme and the contact with the various student mentors.

HANDOVER POLICY TREASURER

The Treasurer of the Study Association Clio is responsible for maintaining the Association's finances sound and present the Financial Report to the members. The Financial Report explains the financial state of the Association and is presented at the General Members Meetings. Furthermore, the Treasurer has assisted and supervised the committee treasurers and took the position of treasurer in the Galant Gala Committee. To conclude, the Treasurer was the Board Representative in the Event Committee as well as the Travel Committee.

This year, the Treasurer has set up a long term financial policy for Clio. This policy contains an overview of how Clio has evolved over five years financially. Furthermore, the policy recommends policies towards specific financial aspects such as acquisition and the equity. The policy is written in collaboration with the Audit Committee and other (old) treasurers.

Management of the Financial Administration

Financial Administration

With regard to the Financial Administration, the Treasurer would like to thank the Audit Committee for their critical look towards it and for their valuable advice.

Advice: The Treasurer advises to continue the close cooperation between the Audit Committee and the Treasurer, as it aids the Association in being financially stable and sound. Furthermore, the Treasurer advises to continue with keeping the financial administration of the past seven years in the office's archive and remove older documents.

Methods of Payment

The withdrawal of participation fees after an event have been the standard throughout the year. The withdrawals have been mostly executed via Congressus, with the exception of a few events in the beginning of the year and the membership fees. This was possible as the Recurring SEPA Direct Debit mandate has been made mandatory for all first-years as well as for most events. In total 42 first-year members have been put on 'lock', because they have not signed the mandate. With regard to the use of advance payments, there were a few occasions in which the Treasurer has requested the payment of the participation fee before an event. Cash payments have not been used this year, with exception of the Masterclasses.

Advice: For the upcoming year, the Treasurer strongly advises to keep a strict policy on the mandates as it reduces the workload on the short-run and the long-run. Furthermore, although the Treasurer advises to keep advanced payments to a minimum, it is also advised to retain the possibility.

Debtors

The general level of debtors is acceptable, yet should be a focus point for the upcoming year. There are still some lingering debtors that require attention. A further explanation of the debtors is provided under the balance account of the Association in the Financial Report.

Reservations

As the general approach towards the reservations is to keep as minimum as possible, most of them have been depleted this year. The Treasurer advises to keep them at this minimum in the upcoming years.

The Reservation Variable Board Premium has been used for the Masters Working Group and therefore comprises €0,00.

The Reservation Association has been used this year to cover up the loss in the Introduction budget due to the struggle with the travel agency earlier this year. Therefore, the reservation comprises €0.

The Reservation Registration Fees has been used on several occasions, namely the Hitchhike Contest, the Open Activity of the Event Committee and the excursions of the Introduction Committee to The Hague and Brussels and the Conference. Furthermore, the reservation has been replenished by €1500 from the Board budget, which means that it remains on the amount of €4070.

The Reservation Checks & Balances remains €0,00.

The Reservation IRSP has been used this year and therefore comprises €0,00.

The Reservation Lustrum has been replenished by the amount of €1000 and now consists of €4,500.

Advice: It is advised not to use the reservations Variable Board Premium, Association, Checks & Balances and IRSP next year. The Treasurer advises his successor to finance investments from the Association's equity and not use this Reservation Association for this purpose. Regarding the Reservation Registration Fees, the Treasurer advises to use this reservation responsibly in the next year, as the main purpose of the reservation is to cover up the expenses if the subsidy for the Excursion to Brussels would not be received. Furthermore, as the leftover from the research contribution will be transferred back to the research partners, the Treasurer recommends not to use the Reservation IRSP anymore in the upcoming years.

Position Functionaries

Throughout the year, close cooperation with the functionaries is maintained by means of personal meetings and other forms of communication whenever deemed necessary by either party. The Treasurer is content with the cooperation and recommends the same structure for next year.

Galant Gala

The Treasurer is satisfied with the result of the Galant Gala. The total ticket sale of Clio is 95 out of the 374 tickets sold, which is a good outcome. The total surplus of the event comprises

€33,90 and will be used to cover up the loss of last year. The Treasurer is very pleased with the new structure of the Galant Gala as it turned out to work more pragmatic.

Advice: For next year, the recommendation is to look closely into acquisition and promotion, as there is a lot of potential in these two areas.

Handover Policy Event Committee

The Event Committee aimed to be the social backbone of Clio. Being solely focused on social and non-study related activities, the Event Committee was the committee to expedite informal activities for both active members and non-active members.

The chairman of the Event Committee and the Board Representative have organised the Hitchhiking Contest. This year's destination was Bruges and the event took place from October the 7th until October the 9th. The event was filled up and everybody returned safely and contented.

Furthermore, the Active Members Weekend (AMW) has been organised by the Event Committee. The AMW was exclusively for active members. The objective of the AMW was therefore to interconnect the participants and their respective committees. The AMW took place from the 18th until the 20th of November at the Loryann in Bakkeveen. The Committee aimed and succeeded to get more participants than last year, as this year the Master Working Group had also been invited to the AMW. Aside from the setback with the bus, the AMW was a success.

The visit to the 8th and 9th Symphony by Beethoven at De Oosterpoort and thereby complementary mini-lecture on the 6th of February were received with enthusiasm, and all available spots for the concert were filled. The open activity on the 16th of March consisted of doing dodgeball on trampolines followed by having dinner at Huize Maas. The activity was filled up completely.

The Travel Announcement Party on the 6th of December had 'Pyjama Party' as its theme, the Conference announcement party on the 21st of February had 'Mexican Fiësta' as its theme and the Board Announcement party on the 25th of April was themed 'Straight Outta Clio'. Attendees seemed to appreciate the usage of themes, as a lot of people endeavoured to come in theme-related outfits.

The participation of the Clio team in the Batavierenrace 2017 was coordinated by the Event Committee. The 45th Batavierenrace took place from the 28th until the 30th of April. Having 30 participants, being 5 more than the required 25 to complete all running stages, there was room to have replacements for people with last minute injuries and complications. Because of the nice weather, great group dynamic and positive running results, participants were happy and enjoyed the weekend. Clio ended up on the 184th place, the highest position Clio has gotten in the past 5 years.

Advice: The Hitchhike could be done at a different time so the functionaries of the Event Committee could be included in the organisation. If the Hitchhike would remain in the beginning of the year, it is advised that the chairman of the Travel Committee would be included in the organisation to therewith help unburden the workload of the quite work intensive period for both Board Representative and Event chairman in the week before the Hitchhike. Given the bankruptcy of our previous bus company partner and its low prices, the succeeding committee should expect higher travel costs for the Active Members Weekend. As the Batavierenrace is still not fully internationalized, it would be convenient to make sure that the committee has at least

one Dutch speaking Event Manager to make it easier to help with the Batavierenrace preparations. Given the past experiences and this years' experience, the goal of 35 participants is deemed rather high. Possible solutions to this problem are to lower the goal to 30 and higher the participation fee or to look into a cooperation with another association/team and merge participants. Finally, some general advice regarding the Batavierenrace would be to start with promotion and the opening of sign ups as soon as possible and to be prepared for all weather conditions.

Handover Policy Travel Committee

The objective of the Travel Committee was to organise a travel for the Clio members in the third block of the academic year (9th of April-16th of April) for forty participants. The destinations were Belgrade and Nis (Serbia), Kosovo (Pristina), and Srebrenica (Bosnia & Herzegovina).

The committee arranged a programme including a varied range of activities including cultural, political and recreational aspects, which aimed to enlighten the participants about the Yugoslav conflicts of the 90s and their implications up until this day. The Travel Committee is proud of the general atmosphere of the trip, the combination of IR and leisure activities and the way the story of the Yugoslav conflict was told to the participants.

The announcement of the Travel was in December during the party of the Event Committee. This early announcement has been perceived positively. At this moment, the general outline was presented as well as the price of the travel, which was €360.00.

The signing up was held the 13th of January during which 102 Clio members signed up. On the 20th of January a bingo was held to select the participants impartially. This was done because last year the possibility of achieving a spot was subjected to the quality of the Wi-Fi-connection of members.

The promotion of the Travel Committee consisted of different forms. The announcement was supported by a video and a poster. Moreover, after the announcement, information about noteworthy features regarding the travel was provided in order to keep the members interested. Furthermore, together with the Academic Committee, the event Watch&Learn was organised. The topic of this evening was the genocide in Srebrenica. This event was perceived positively as it provides a preliminary understanding of the conflict.

Advice: It is advised to keep the bingo in appointing the available spots for the travel, as it provides the most arbitrary and therefore most fair mechanism. Furthermore, it is advised as well to look into the possibility of increasing the participants for the upcoming year. Regarding acquisition, in line with the trend of the past years, it has proven to be hard, despite continuous efforts, to acquire significant sponsoring. Therefore, it is advised for the next Board to look critically into the position of acquisitioner within the Travel Committee.

EVALUATION POLICY COMMISSIONER PR & PUBLICATIONS

The task of the Commissioner PR & Publications is to clearly and appealingly promote Clio, its activities and its services through the appropriate use of PR methods and online platforms. The goal of the Commissioner is to attract the interest of members and third parties while transmitting a professional, yet welcoming image of the association.

The promotion was executed through the use of the Clio website, social media and conventional PR methods such as flyers, posters or banners.

Clio Website

Being the most informative and detailed source of data that Clio has to offer to its members and non-members, the website has been updated consistently with adequate information. A meeting with our Website Provider, Congressus, was organised in the beginning of the year and has been received as a success for better communication and the implementation of the new features of the website. The pages "Travels" have been updated with more accurate information about the Clio excursions. So far, the monthly amount of visitors is at 2966.

My Clio

The section that was added to the page last year, the Yearbook section, was renamed "Quotes from Clio". The MyClio>Pictures sections was moved to a new tab in the header called "Photos" where pictures from every events were posted. The new "Photos" header takes the form of a gallery where members have the opportunity to tag themselves and their friends and like/comment. The tag, like and comment feature has not been used at all. The MyClio>Pictures menu containing the pictures from last year has been deleted.

Advice: The next Commissioner PR & Publications is advise to post pictures of an event within one ` week on the website. Furthermore, the Commissioner PR & Publications should put some emphasis on promoting the comment/like/tag feature of the gallery to have a more interactive photo gallery.

Social Media

Facebook page

The Facebook page has been used in a consistent and relevant way by posting correct and up-to-date information. Keeping in mind Facebook's newsfeed algorithm has allowed the Commissioner PR & Publications to always reach a high number of people for each post.

The page has been used to promote Clio events and services as well as promotion for sponsors. In addition to sharing posters and Facebook events of specific activities and services, promotion of events or services that need to stand out more was executed through the use of the background photo of the Clio Facebook page. The use of hyperlinks redirecting a post to the Clio website has proven to be a success for posts that needed particular attention to the website. So far, the number of likes is 1,300. The Commissioner PR & Publications has therefore reached her goal 1,300 likes this year.

Advice: The next Commissioner PR & Publications is advised to not post more than two times a day on the Facebook page and always try to achieve the highest amount of reach by using pictures and links. Furthermore, using different Facebook features such as the background photo, sharing videos, panorama photos, emojis should be use in order to keep the Facebook page interactive and attractive.

The personal Facebook account

The personal Facebook account was established in order to make it easier to provide all members with access to the Facebook events of the Association. The Facebook account has been used for the invitation of the members to such events and to post information or events in the target groups. The name of the account “Gabby from Clio” will be changed. The account “Gabby from Clio”, has 778 friends as of the 15th of May 2017.

The Commissioner PR & Publications had set a goal of 800 friends for this year. The goal was not reached.

Advice: The Commissioner PR & Publications advises her successor to change the name of the personal Facebook account to a name that does not need to be changed every year such as “Clio”. That would prevent changing the name every year and therefore being blocked from changing the name after 5 years.

Facebook target groups

The target groups have proven to be one of the best way to share events with Clio members, especially when such events needed to be targeted at particular years. On those target groups, the Commissioner PR & Publications has shared information such as links to the summaries on the Clio Website and events. Posting a picture on the targets groups has revealed to be the best way to achieve the highest reach as images are directly visible in the notification.

By being the Admin of the targets groups, the Commissioner PR & Publications has been able to “select all” members when sending invitations for a Clio event. This has been a useful tool that has allowed to reach a high number of people and gain time.

However, Facebook creates a limit to block certain people they believe are “spam”. It happens often that because the Gabby from Clio account invites a high number of people who do not click on “Interested” or “Going”, the Commissioner PR & Publications is then not able to send invitations to people anymore, or is limited to 50 invitations. This “blocking” can last between 1 and 7 days. There are no solutions to prevent this from happening as it would be too time consuming to hand pick the people that are believed to attend. But if the Commissioner is blocked, it is still possible to share the events on targets groups’ pages.

The new freshmen group has 229 members, and has been updated regularly with information relevant for freshmen. The Master group has 54 members. A new Master group was created by a Master student who gave the Gabby from Clio account Admin rights.

Advice: The Commissioner PR & Publications advises her successor to create the new Freshmen group early on in the academic year. Furthermore, the successor is advised to create a closed group for Active Members of Clio. The group would reveal

to be useful for sharing information, and inviting active members to events, especially when the number of invitations is limited.

Instagram

The new goal for the number of followers was set at 330. The Commissioner has reached her target as the current number of followers is 344.

The Instagram account has been used mostly for live promotion of a certain event. The Commissioner posted a photo of the actual event taking place and post it on Instagram and on Facebook for certain occasions. This has been received very positively as a more visual way of doing the final promotion of an event. Other photos not relating to events are also posted on the Instagram account. Those have not been shared on Facebook. The average number of likes on an Instagram picture is around 60. The tag @Studyassociationclio, making a photo of a member visible on the Instagram of Clio, has been used 11 times by Clio Members.

Advice: The next Commissioner PR & Publications is advised to keep using the Instagram as a more artistic interface. The Instagram gives a good overview of the Clio events that Clio organises, therefore the Commissioner should strive to make a picture at every event if possible. However the artistic value of the picture should prevail over just posting a picture for posting. Relevant pictures should be shared on Facebook to increase the visibility of the Instagram.

Snapchat

This year, a Snapchat account has been created for Clio under the name ClioGroningen. The current number of friends is 112. The Commissioner has reached her goal of 100 friends.

The Snapchat has been used for taking informal pictures (e.g. at the office), or to cover an event (e.g. during the career day in the Hague, the Board Announcement Party). The Snapchat has received very positive feedback from members.

Advice: The next Commissioner PR & Publications should actively promote the Snapchat at Clio events and use posters and online promotion at the beginning of the year. There has been, and should be no policy on the amount of posts. The Commissioner should decide when it is relevant to post with the Clio Snapchat.

Twitter

The Twitter account has not been used regularly this year. Instead of posting every week, the Commissioner posted only when it was relevant. The Twitter account has revealed itself useful when Clio interacts with external partners such as companies or speakers. Tagging a person, association or company in a Twitter post increase the visibility of the Clio Twitter and is a way to publicly thank a partner.

Advice: The Twitter should be used for interaction with partners and for sharing information about the professional aspect of Clio such as career events.

Conventional PR methods

Conventional PR methods have been used adequately to promote Clio's activities. For each event, posters have been printed and hung on the three Clio pin boards around the Harmonie Building. The price for printing a poster is very low this year, which made them a cheap and easy way of promotion.

Flyers have been used for multiples events: the Language Café, the Travel Announcement Party, the Forum Lecture, the American Election Night, the Night of IR, the Conference Announcement Party, the Travel Announcement Party, the Batavierenrace, the Conference, and the application for the ClioWelcome Committee. It is difficult to assess if an event gets substantially more visibility by giving out flyer, but the Commissioner believes that it is good to flyer for open events as people who do not often come to Clio events may not see information on Facebook.

Advice: The next Commissioner PR & Publications should re-evaluate the number of flyers distributed in order to pinpoint with more certainty how many flyers to print.

Clio Format and Position Functionaries

The Clio format shall continue to play an essential role in the promotion campaigns in order to reflect the professionalism of Clio and to make activities of the Association recognisable. To ensure an adequate implementation of the Clio format, the functionaries have been properly trained in its use and have received a guiding document stating the requirements of the Clio format. The functionaries have also been trained in the use of the Adobe lay outing programmes in the beginning of the year.

Clothing Line

The clothing line of Clio was stopped after not reaching the goal set in the beginning of the year. However, Clio now offers pins. The promotion for Clio pins has been done during events, especially events that required formal clothing (e.g. the Career Excursion, the Conference). The pins, sold for €2,- each, have been received very positively. So far the number sold is 57.

On request of the General Members Meeting, the Commissioner PR & Publications has looked into the feasibility of offering Clio caps next year. The best price has been found on www.eurogifts.nl, for which an order of 200 caps would cost around €800,- making caps 4€ per item.

Advice: The next Commissioner PR & Publications is advised to order new pins and promote them at multiple events. Regarding caps, the Commissioner advise the next board to take into account that the caps were requested by the General Members Meeting and therefore seem wanted. The rather cheap price seems attractive for all members and the promotion of the caps at events such as the Introduction Camp could make the sale successful. However, the next Board must keep in mind that the clothing has been a failure for three years now and that in the case of a failure, the Board would make a rather important deficit.

Bookstore

A new promotional banner has been created this year for the bookstore and is put up in the cafeteria of the Harmonie Building before the beginning of each new study block. This has been received positively and gives extra visibility to Clio.

Handover Policy Checks&Balances

Checks&Balances provides a platform for stories that need to be told and ideas that have to be shared in order for the intellectual mind to be triggered. Checks&Balances is, on the one hand, a magazine that is being published 3 times per academic year, filled with different article sections which all focus on the broad, ever-evolving world of International Relations. On the other hand, the editorial staff also provides the reader with a website and Facebook page that are being updated with new articles daily.

Currently, the editorial team is finalising the third and final issue of this academic year. The issue is set to be published and handed out in the end of May/beginning of June.

The first two issues of this academic year were received very positively by readers praising the quality and content of the magazine. The replacement of direct delivery of magazines by handing them out after lectures and at Clio activities has been very successful.

As regards the current composition of the editorial staff and the introduction of an additional lay-out editor from this year on, it is advised to use the same structure as was employed this year as it has proven to relieve some committee members of a large burden and has enabled other members to engage in more different activities within the committee.

Ultimately, the aim of reaching 390 likes on our Facebook page has been greatly exceeded. The Facebook page has 520 likes currently counting.

Advice: The committee advises next year's editorial staff to stick to the publishing of three editions per academic year in order to ensure the continuity of the quality of the magazine. It is also advised to stick to handing out the magazine. However, the next board should consider whether it wants Checks&Balances to be digitalised or whether it wants to continue with having a printed magazine. As digital media are becoming increasingly important, it is advised to the future editorial staff to look further into ways to expand the online magazine's reach and to take into consideration the employment of digital tools such as podcasts and (explanatory) videos.

Handover Policy Photo Committee

The Photo Committee has been occupied with taking pictures at Clio events and with taking committee pictures. Furthermore, for the first time, a photographic exhibition "IR in images" was organised this year. In general, all tasks and activities from the Photo Committee have been well-executed and well received.

A photography workshops has been organised at the beginning of the year to instruct the members of the Committee, which has been experienced as helpful. It is important that every member knows how to use the Clio camera.

The committee is very satisfied with the outcome of the photo exhibition "IR in images", held in the Weber Foyer for 5 days. The concept was new, refreshing and unexpected, and the broad participation of active and non-active Clio members made the event cosy for all the participants.

At the Conference, a LinkedIn picture service was created in cooperation with the Conference Committee. This service has been received very well.

Advice: It is advised to continue organising a photography workshop for the members of the Committee. Furthermore, it is advised to have a similar LinkedIn service next year.

Handover Policy Yearbook Committee

The goal of the yearbook committee was to prepare one high quality Yearbook and a draft Freshmen Guide for the upcoming PR to finish.

The committee has so far been successful in creating good content, enjoyable yearbook. The committee however was struggling with acquisition, but in the end managed to gather the target by cutting certain yearbook costs and working at various events. The committee also struggled with the communication with the printer over the state of the document, however that did not influence yearbook in any way. Other than that, the committee's work went smoothly, all problems were successfully dealt with and the Chairwoman is proud of her people. The committee has had four layout weekends this year.

Advice: The committee suggests to continue with the format of the members list, as it saves space and is less burdensome to lay-out. Prior to deciding on the board premium for the committee, the preliminary invoice for a yearbook should be requested from a couple of printers, to realistically determine acquisition goals. It is also important to keep in mind that one-time printed advertisement is not attractive to businesses anymore, as social media is becoming more and more important in advertising, therefore it is suggested to consider selling PR bundles, and keeping in mind the possibilities for the committee to work.

EVALUATION POLICY COMMISSIONER CORPORATE RELATIONS

The goal of the Commissioner Corporate Relations is to achieve the acquisition target of €8,000. As the budget did not require the acquisition target, the Board decided in March to no longer actively approach sponsors for this year. Instead, the Commissioner focused on supporting the functionaries in acquiring their target and invest in current partners and founding cooperation's for the new Commissioner of Corporate Relations. Examples can be found in the Johns Hopkins University, the EU Business School, Vacansoleil and TrainMore. At the moment of publishing, the Commissioner has collected: €6725.57. Another task of the Commissioner is to continue the fruitful cooperation with Clio's partners and expand Clio's network with partners outside the university.

Advice: Considering the contacts and contracts that have been established after March, the Board believes that the target of €8,000 is reasonable.

Continue fruitful cooperation

The Commissioner strived to start and continue long-term partnerships that are beneficial to both Clio and the partner. This creates a long-term vision and gives the association financial stability. Fruitful partnerships that were constructed over the past few years have been continued successfully, examples thereof can be found in Het Pakhuis, the Dog's Bollocks and GasTerra. Partners as Hult and PWC also prolonged their partnerships with Clio, focussing on supporting our members in their future careers by informing and preparing them for master studies, traineeships and internships.

Advice: The Commissioner advises to continue with the long-term vision as this resulted in reliable partners and low financial risks.

Expand Clio's network

Another main focus is to expand Clio's network. Again, the Commissioner strived for long-term partnerships that are rewarding for both sides. The Commissioner expanded Clio's network by partners who fulfilled different varieties of contribution to the Association. To begin with, in relation to the assistance during the members student-life and their career opportunities, the relationship with the Career Services of the University has been extended. In line with this goal, the Commissioner started a partnership with The Shortlist, which supports the Clio members in the entering of the labour market. In expanding Clio's network, the Commissioner founded new partnerships with, amongst others, Vacansoleil, the Law Department and TrainMore.

Advice: The Commissioner advises to continue with both Career Services and The Shortlist as they support the Association in offering professional services. The Commissioner also urges to prolong and expand the new partnerships founded with the above mentioned parties.

Means to acquire funds

The Commissioner experienced that especially online promotion on the Clio Facebook and website, and via the Direct Mail is very popular. Partners found the specific committee advertisement, for example on the flyers and posters, less attractive. The Commissioner and her partners also experienced that the use of the Clio Card was very low. This possibly due to the lack of visibility as on the card itself the partners are not mentioned.

Advice: The Commissioner advises to let the acquisition functionaries support the promotion during their own events with promotion via the general Clio channels. The Commissioner also believes that it is important to expand the services on the Clio Card and promote the Card more throughout the year, which. The Commissioner also looked into updating the Clio Card after the example of the KNAEK-pas. Unfortunately this is expensive and therefore not feasible for the Clio Card. Though the Commissioner still advises to look into other means to increase the visibility.

Mitrany

Another goal of the Commissioner was to intensify the relationship with Mitrany. This has proven to be of high-added value as this resulted in the opportunity for the Career Committee to both visit the CBI and the OSCE. This increased Clio's network as well as it gave the members an insight in their life after IRIO. The use of the Mitrany database also supported the Clio committees in their search for speakers and partners. This year, Mitrany started to organise Alumni drinks in Groningen. The Commissioner sees this as a chance to expand the cooperation, in for example combining these drinks with a Clio (Master) Event.

Acquisition Functionaries

In guiding the acquisition functionaries the Commissioner encountered some difficulties. This is partly due to the general trend that raising acquisition, especially city acquisition, proves to become harder every year. This can be explained by the fact that the number of associations is increasing, which automatically raises the demand for sponsorship on the limited amount of shops in Groningen.

Advice: The Commissioner advises to increase the amount of obligatory meetings and to start with general brainstorm sessions with all the acquisitioners together. The Commissioner also advises to look into the possibilities of adding one acquisition functionary to every committee, as two acquisition functionaries could divide the workload and motivate each other.

Handover Policy Career Committee

The aim of the Career Committee was to bring students closer to the working-field of International Relations and to give them an insight into the life after studying. In order to achieve this goal five events have been organised: Two Career Events in Groningen, one Company Visit in The Hague, the Faculty of Arts Career day, followed by a second Company Visit to Strasbourg.

The first Career Evening in December was a great success. Both the workshop and the presentations of two alumni were very well received by the participants.

During the second activity, the Company Visit, the committee visited the Organisation for the Prohibition of Chemical Weapons, the Centre for the Promotion of Imports from Development Countries and the Organisation for Security and Co-operation in Europe in The Hague. This event was a great success in terms of quality and content as all institutions provided for a highly interactive programme, specifically focussing on the career opportunities at the respective organisations.

The third activity, the Career Evening, took place in February. The Career Services Office of the University provided the participants with a workshop on networking, followed by a highly interactive workshop on self-representation presented by a professional actor.

At the Faculty of Arts Career Day, organised by the Career Committee of the Faculty of Arts, the Career Committee represented the work of Clio and promoted various internship possibilities.

For the last Career Event, the committee got the chance to visit Strasbourg, because the Committee received a subsidy from the Dutch political party D66. The excursion took place from 14th until the 16th of May. The committee decided to not only visit the European Parliament, but to use this opportunity to also visit Eurocorps, the European Court of Human Rights, and the EU Ombudsman. Considering the feedback from the participants, the excursion can be evaluated as a great success.

Advice: For the division of the year programme it would be advised to organise two Career Evenings, two Company Visits and the Faculty Career Day. With regard to the Career Evening, it would be advised to keep the cooperation with the Career Services of the University. Furthermore, it is advised to keep the time of the event in the evening, since this attracts more participants. In regards to the Company Visits it is recommended to focus on companies who can offer an interactive, career related programme such as for example a case study. The committee suggests to continue to work with the Mitrany Alumni Database, since this proved to be really helpful. Moreover, the committee recommends lecture talks for especially (pre-)Master students.

Handover Policy IRSP

The goal of IRSP is to link third-year and (pre-)Master students to partner companies and organisations through conducting extensive research projects, and simultaneously provide the partners with high-quality research. In addition to the researches, IRSP also organised an Information Evening to promote and present the researches of this year, and an Introduction Dinner for the researchers. In the next academic year, the research results will be shared through the IRSP Magazine.

The research partners this year were Terre des Hommes and Energy Research Centre of the Netherlands. The research partners are so far content with the results and workings of their research teams. The Information Evening was not highly attended, likely due to a pre-Master deadline the following day, as well as lower promotion caused by a change in date of the event. Nevertheless, there were numerous applications for the researches.

The IRSP magazine is currently being made and has been changed from the previous year to include more about the actual research results themselves, within limits of what the partner allowed to be shared in public. IRSP Drinks will be held in the beginning of June in order to promote IRSP in general. It will give interested students the opportunity to hear more about IRSP from current researchers and the Board, hoping to reach students of all years.

Advice: The next Board is advised to start immediately after having formed the Board in order to secure research projects and start receiving responses from potential partners as soon as possible. Regarding projects, it is advised to seek for varying topics of research instead of varying types of institutions or organisations as it is also more valuable in terms of attracting students to have different subjects among the researches. It is advised to plan promotion of the Information Evening early on and to take into account deadlines of Master and pre-Master students. In light of this, it is advised for the Chairman to attend the Master Introduction Day in September with the Clio Board representative. This gives an opportunity to present IRSP as well as make contact with (pre-)Master students and the IRIO Master Coordinator. Overall, it is advised to have the Chairman attend Clio events with other chairmen such as Introduction Camp, even though the Board has already been formed, as well as to remember to include first- and second-year students in general promotion.

Lustrum Committee Policy Candidate Board

The Lustrum Committee is there to organise the 6th lustrum of the association, being the association's 30th birthday. The Committee shall strive to organise a week full of diverse activities, ranging from social activities to academic activities. The lustrum week is meant for all members and will in some cases also be open to non-members.

As the Association was established on the 15th of June 1988, the lustrum will take place right after the exams of the final block of the academic year 2017-2018. Conveniently, at that time of the year, most people will be back from being abroad and there is the increased likelihood of nice weather conditions.

In order to ensure a smooth and feasible organisation, the Committee will be supervised by both a chair(wo)man as well as a vice-chair(wo)man. Instalment of the aforementioned functions will happen before summer 2017, the Committee itself will be formed in September 2017. The board representative of the Committee will be the Chairman of the Board. The shift from Secretary of the Board to Chairman of the Board is due to the fact that adding the Lustrum Committee to the Secretary's committees would create a high workload, given that he then would have four committees.